Wiley Online Library

User Guide

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THE NEW WILEY ONLINE LIBRARY PLATFORM USER GUIDE

The new Wiley Online Library platform hosts an integrated set of features that will help researchers, professionals, and other readers discover and engage with the content that is most relevant to them, including:

- A more robust search function and user interface that aligns with today's best practices for user experience.
- A more accessible platform that allows Wiley to deliver new features and functionality in a timely fashion.
- Better branding opportunities for your library on the platform.

This user guide will take you through the platform, step-by-step, showing you just how easy and discoverable the process of searching, managing your account, and browsing content has become.

(It should also be noted that the site now has an HTTPS prefix rather than HTTP, to ensure it is a more secure browsing experience for users.)

BROWSER COMPATIBILITY

The new WOL platform is compatible with the following browsers:

- Internet Explorer 10 and later
- Chrome (the latest stable version)
- Firefox (the latest stable version)
- Safari (the latest stable version)

CONTENT ON WOL

- 1,600+ peer reviewed journals (over 4 million articles)
- 20,000+ online books
- 200+ multi-volume references and handbooks
- 18 Current Protocols (Laboratory Manuals featuring over 18,000 protocols)
- 13 databases (chemistry & evidence based medicine)

As you browse across our site, you will see we cover a huge range of topics from Agriculture to Psychology, and with over 126 sub categories, we offer an impressive breadth of content.

ACCESS ICONS

One of the most useful tools when browsing content on Wiley Online library, is the ability to tell what content you have access to via your institution or via Open Access initiatives.

If you see any of the following access icons above each content link when you search for content, you should be able to access the relevant article or book chapter.

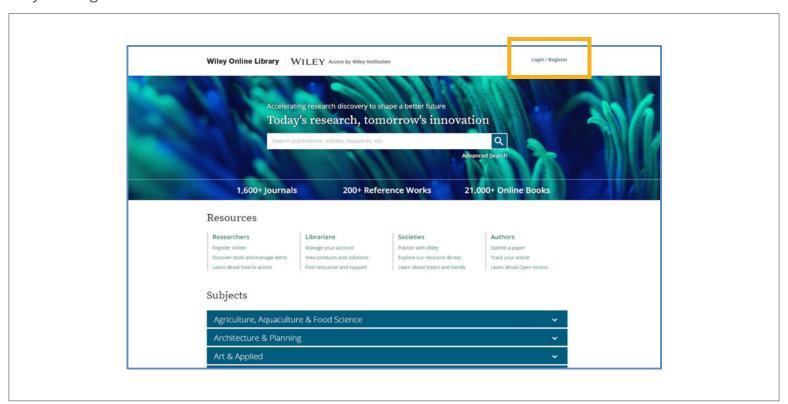
Free Access – Free access to all users
Full Access – available via a current subscription
Open Access – available as an OA article



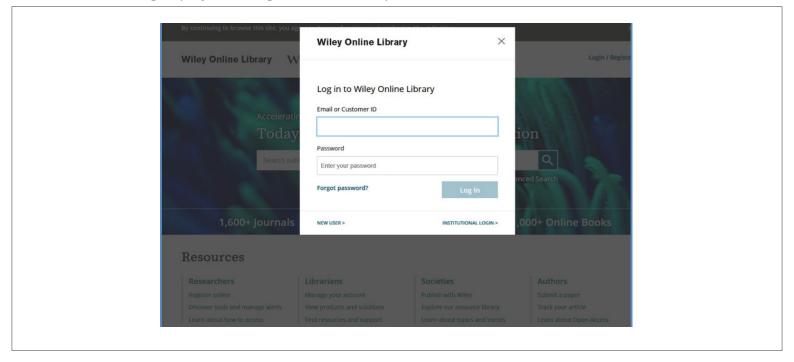
HOMEPAGE

Anyone can browse, search and view abstracts on Wiley Online Library without logging in. However, registered users can also save titles and searches, set up content alerts and manage their account in the My Account area.

• The Login and Register tabs are up in the top left of the homepage, and will stay in that location, wherever you navigate on the site.

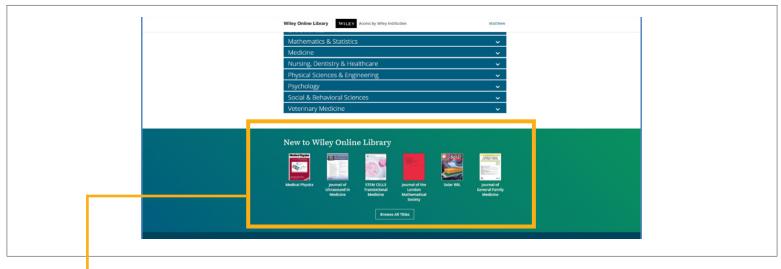


- When you click on it, you can login as an individual or through an organization (if your organization is set up with this access method) using your email address and password.
- New users can sign up by choosing the 'new user' option at the bottom.



• Library administrators are no longer required to visit an individual separate login page for library administration. You can simply login via the homepage, using your institutional Customer ID and Password.

Underneath the search bar, the necessary information for each of our four audiences is now segmented and displayed more clearly than the old platform:

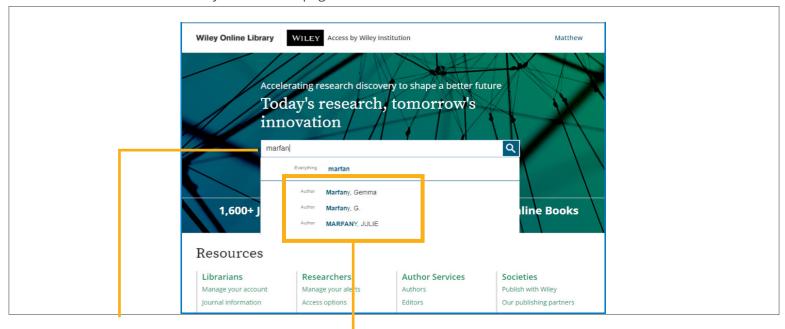


As you scroll down you will see the different subjects, with major subheadings. These pages will direct you to content related to the subjects >>

Underneath the subject area is a section called "new to Wiley Online Library." There's also an option to browse ALL journals and book content alphabetically.

SEARCHING

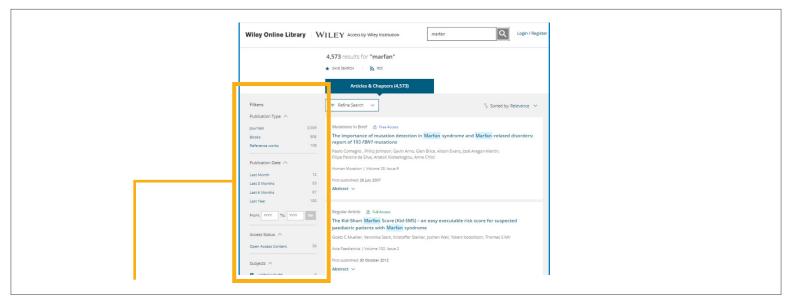
The search bar is located centrally on the homepage >>



SIMPLE SEARCH BAR

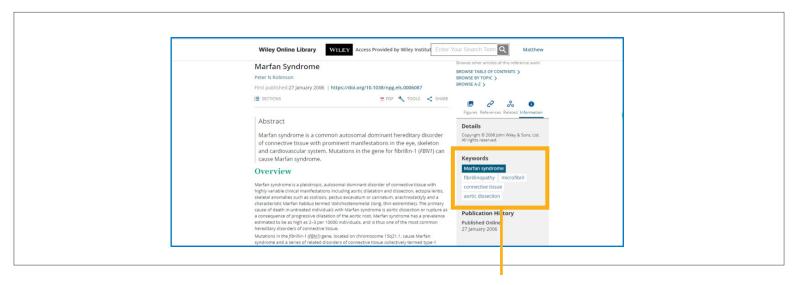
New predictive feature, offering options like Authors, or publication titles that include the term you are searching for, as well as offering the standard option to search the term across all content on the platform

ADDITIONAL SEARCH FEATURES



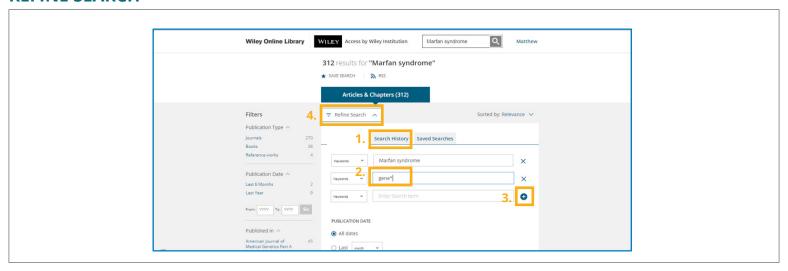
Filter by content type, publication year, topic, publication title, author or Open Access.

KEYWORD PROMPTS



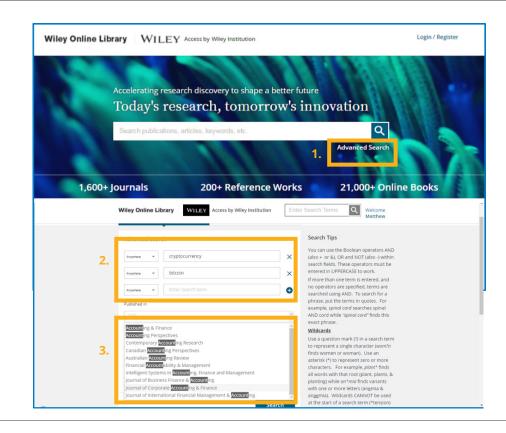
Once you have clicked into an article, keywords will appear in information pane to the right-hand side, allowing you to further your search using subject vocabulary related to the original search term. If you were to click on the key word "Marfan's syndrome," in those keywords, you would be taken to search results specifically about that topic.

REFINE SEARCH



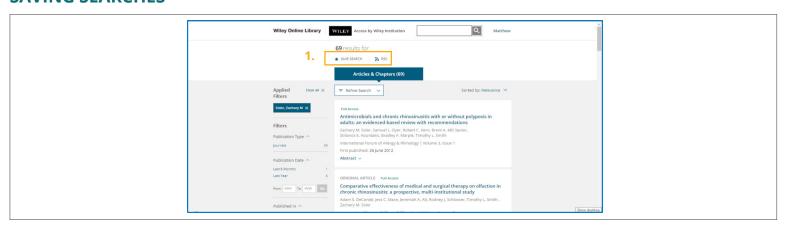
- 1. Having searched a keyword, you are given the option to refine your search. This enables you to add terms and more accurately perform a "Boolean search".
- 2. You can add multiple keywords by selecting the 'plus' button highlighted here
- 3. Adding an asterix to a keyword means that it will search for that word in multiple forms, bringing up results for the word 'gene', but also for 'genetics', and so on.
- 4. Select the 'search history tab' to look at how the search has been going and how we got to this point.

ADVANCED SEARCH



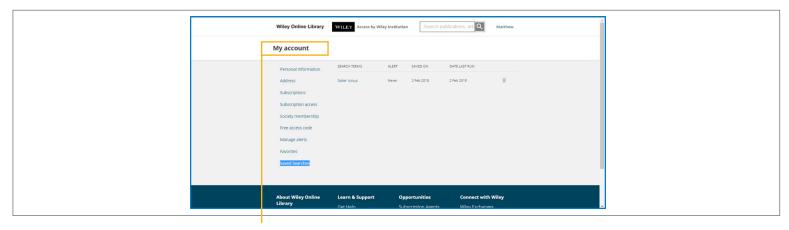
- 1. To do an advanced search you need to go to the home page, and click the 'Advanced Search' tab
- 2. Users can combine search terms without having to construct their own Boolean logic. There are also some additional search tips here to the right side of the page. Much like the Refine Search function we saw earlier, users can now provide a few filters on their initial search. In this scenario, let's imagine you want to find more information about cryptocurrency.
- 3. You can add the term 'cryptocurrency' and add the terms, "bitcoin" and "risk" and also search in specific journals. If you wanted to focus on accounting journals, simply type in the term "acc" and you will see the journals with that name

SAVING SEARCHES



1. To save a search and view your saved searches, you must log in to your account. After performing a search, you can save it by clicking 'save search' at the top of the page. This will link to your WOL account.

Once the search is named, a pop up will appear and you can choose to receive updates as new articles filter in on a daily, weekly, or monthly basis. Or you can choose to not to be notified at all.



To revisit a search, you can go into your personal account and look at Saved Searches. Like saving your search with updates, you can also enable an RSS feed.

JOURNAL CONTENT FEATURES



Once you've clicked on a link for a journal article, you will be taken to the article abstract.

- 1. Your institution or organization that provides access for you to this content, will have a link at the top of the page with their logo.
- 2. The journal, the article was published in is displayed below in the form of a banner
- 3. A link to the journal is on the far right
- 4. Below the journal banner, you'll see bibliographic content about the article, including authors and publication date



- 1. Whether you have full access to the article or not, you will always have full access to the abstract. You will then be given the option the read the article in HTML. By clicking the "Sections" button you can jump to a particular area of the article.
- 2. PDF, Tools and Sharing



- 1. Download the PDF to view the content as an interactive ePDF through our partner ReadCube.
- 2. The 'References' tab will give you a listing of all the works the article has cited, with outbound linking to each article.
- 3. Zoom in and out on the page, resize, rotate, download, print, share, and much more. You can also view related texts, export references and share the article.



- 1. On an article page, to the right of the PDF option, there is a drop-down from the Tools menu, giving you options to request permission to use the article in various ways, export citations, or add it to favorites (if you are signed in) and to track the citation for updates.
- 2. Share the article through various channels, including; Email, Facebook, Twitter, LinkedIn, Google Share, Reddit and CiteULike. If you have access to the article, you will also have the option to share full text access with colleagues and peers via the link at the top which will provide a special URL you can share with peers who wouldn't normally be able to access the full article content.



Information tab: • Article metrics • Bibliographic details • Keywords • Publication history



If an article has figures they can all be viewed in insolation here. You can view them directly on the webpage via a figure viewer or download them to a PowerPoint slide

The related tab provides articles that are relevant to the subject and are recommended for further reading

*Current Protocols are now listed under journals and are displayed in exactly the same format, with the same functionalities.

BOOK CONTENT FEATURES

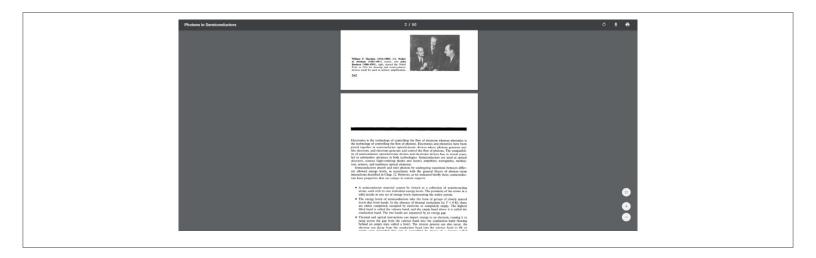


The homepage for a book title displays an author biography, a table of contents for all chapters within that book, option to download each chapter as a PDF, and view a list of references for that chapter. You will also be given the option to download the full book in PDF format.



Clicking on one of the chapters will take you to an HTML summary page. Additional information on this page includes ISBN information, publication history, keywords and an option to choose 'full book PDF' or 'chapter PDF'

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