

Cambridge Core

Journals User Guide

- Search, save search, export citations and bookmark content
- Register for an account
- Explore HTML content with Cambridge Core Reader

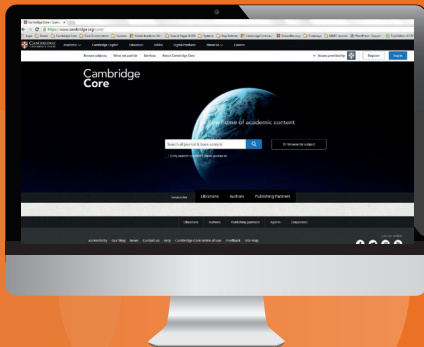
cambridge.org/core



CAMBRIDGE
UNIVERSITY PRESS

Cambridge Core

Cambridge Core is the academic platform from Cambridge University Press. This user guide provides researchers with step-by-step information on using the platform.



Contents/Navigation:


- 1 Search on Cambridge Core: key functionality and access
- 2 View content in HTML on **Cambridge Core Reader**
- 3 Cambridge Core account
 - Register for an account
 - Update your details
- 4 Additional functionality for registered users
 - Save searches
 - Bookmark content
 - Export citations for bookmarked content

Search: Key Functionality

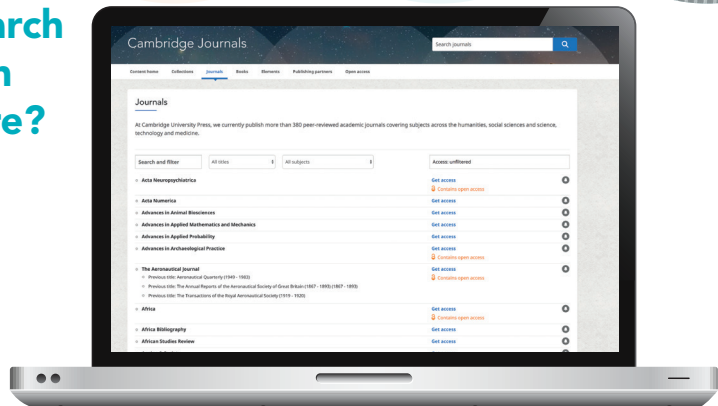
We currently publish more than 380 peer-reviewed academic journals on Cambridge Core in a wide variety of subjects.

Cambridge Core is fully optimised for search engines so you will also find the articles you need through Google, Google Scholar or your library system


1 How do I search for an article on Cambridge Core?

To perform a search, enter the journal name, article, title or key terminology in a search box and select the icon  to view your **Search results**.

Learn more about our search results page, and how to use our extensive facets to refine your results by following the numbered steps overleaf.

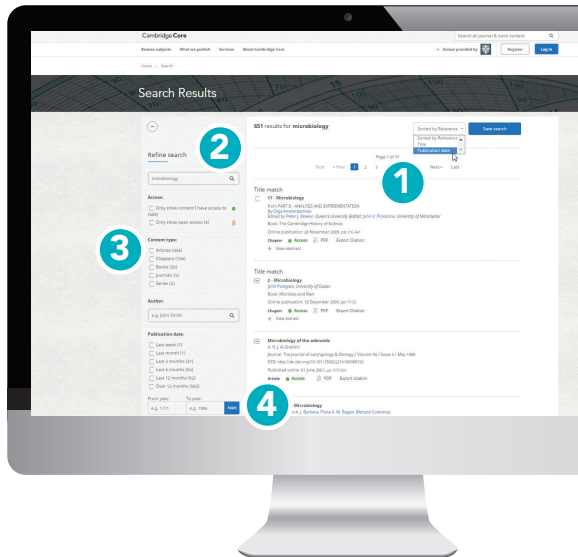


Search: Key Functionality

- 1 You can sort your search results by:
 - Relevance
 - Title
 - Publication date
- 2 Refine your search by editing your original terms in the search text box, and selecting the  icon.
- 3 You can refine your search further by selecting the parameter/s located at the left side of the search page. You can filter by:
 - Access: easily view whether you have access to content
 - ✓ Access
 - 🔓 Open access
 - Author name
 - Publication date
 - Subject
 - Tags
- Content type (e.g article or journal)

- 4 Use the tick-boxes next to each title to **select** specific content

Don't have access to the content you need?
Recommend to your librarian



Search: Key Functionality

Actions for selected content

Several actions are available for selected search results. You can perform the following:

- View the selected journal or article in a new tab or window
- **Save the selected search result[s] to your bookmarks***
- Export citation[s]
- Download PDF[s] of the selected content.**
- Send PDF[s] of content to Kindle/Dropbox/Google drive**

Register for a Cambridge Core account and you'll be able to:

- Save your searches- come back and rerun them later to see newly published, relevant content.
- Bookmark content to find and read later.

For further information on Cambridge Core accounts, please go to page [11]

*In order to bookmark selected content you'll need to log in as a registered account user.

** Please note: you may only download/send content which you have access to

Tip: Scroll down to view these options on the left-hand side of your search results page. Please note, Cambridge Core is fully responsive so on some devices the search filters will move above the search results



Actions for selected content:

Select all | Deselect all

View selected items

Save to my bookmarks

Export citations

Download PDF (zip)

Send to Kindle

Send to Dropbox

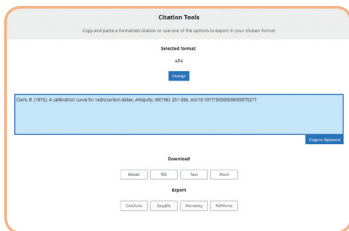
Send to Google Drive

Search: Key Functionality

How can I export citations?

You can export citations for individual articles, as well as selected groups of content, by clicking the 'Export citations button'.

The 'Citation Tools' window will appear



Did you know?

EasyBib provides hundreds of citation styles including APA, Chicago, Harvard Referencing and MLA

Use the **search box** to find your preferred citation style, then click **Export** to download appropriate citations.

You can then select a format to download your references.

2 How can I view content?

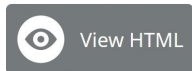
All of our content can be viewed in PDF format, however selected content is also now available in HTML, via **Cambridge Core Reader**.

Cambridge Core Reader provides the distraction-free reading experience of PDF, with all the benefits of HTML functionality. With it, you can:

- Easily access contextualised figures, tables and charts
- Navigate between different parts of the content (e.g. sections, figures) using the collapsible side panel
- View references and notes without losing your place in the text

Using Cambridge Core Reader:

- 1 Navigate to the article page that you have access too.
- 2 On the article page, select the **View HTML** button.




This will open **Cambridge Core Reader** in a new tab.





Tip: You can also access PDF content from a listing page e.g. search results, issue page or a table of contents page




Use the buttons on the left-hand side of the screen to:

 **Navigate within the content:** click on a heading to jump to a section within the text.

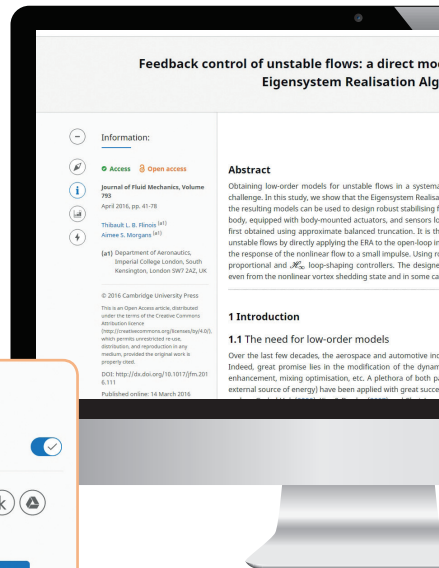
 **Information:** view key information about the content e.g. publication date, authors and other bibliographic data.

 **Figures:** Browse graphics within the content e.g. figures, tables and maps

- Click on a thumbnail preview to view a figure in context.

 **Other actions**

- Download PDF version
- Send PDF to Kindle/ GoogleDrive/Dropbox
- Export citation
- (If applicable, switch MathJax on/off – this displays mathematical symbols within the text)



3 How do I create a Cambridge Core account?

Logging in

Existing customers: log in using the email address for your **Cambridge Core** account. You will need to reset your password the first time you log in.

Forgotten your email address?

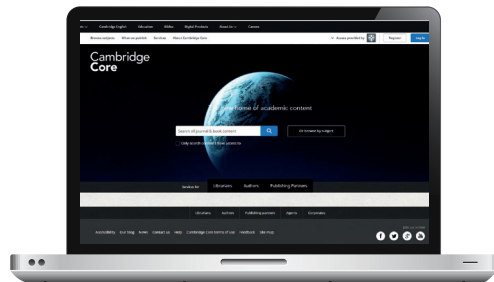
Contact academictechsupport@cambridge.org.

Register an account with us

Why register for an account?

Register for an account with us to get the most out of Cambridge Core, including:

- Save searches, so you can access updated search results at a later date
- Bookmark content you access frequently or want to read later
- Future offers on content and updates



Accounts

How do I set up an account?

Select the **Register** button, and fill out our short form with your name, email address, organisation, country and create a password.

Once you've registered, a verification email will be sent to your account.

What should I do if I do not receive my verification email?

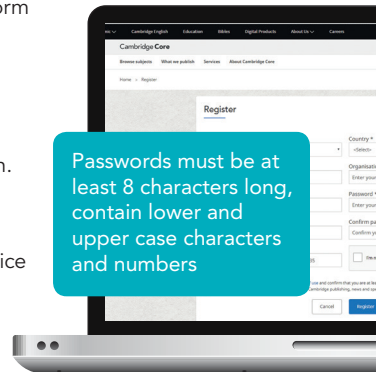
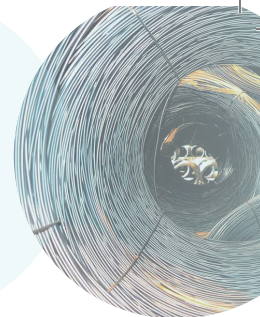
- Check your junk email folder
- Make sure you have entered your details correctly on the registration form
- Visit our **Help** page for information about who to contact next:
www.cambridge.org/core/help

How do I update my account details?

After logging in, you can view and manage your account settings by clicking on the **My account** button at the top right corner of the screen.

On the My account page, you can choose from the following areas:

- My account settings – change your password here
- My alerts – sign up to new article and issue alerts for your journals of choice
- My bookmarks
- My content – redeem access codes/activate subscriptions
- My searches
- My societies



Did you know?

Saved searches remember which facets you select as well as your search terms

4 Key benefits for registered users


Saving your search results:


Once you have completed a search on Cambridge Core you can save it to rerun later by selecting the **Save search** button at the top right corner of the search listing. You will be asked to log into your account, if you are not already logged in.


- If you do not already have an account with us, select **Register** to sign up. (See pages 11-12 for more information)

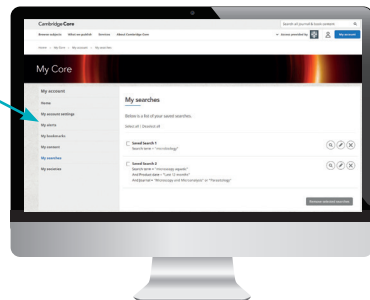
The saved search results are available in the 'My searches' area of your account. You can access your account at any time by selecting the **My account** button at the top-right corner of any page.

Here you can view, re-run, or delete previous saved searches. You can also edit their titles.

 Perform a new search according to your saved criteria


 Enter a memorable title for your saved search

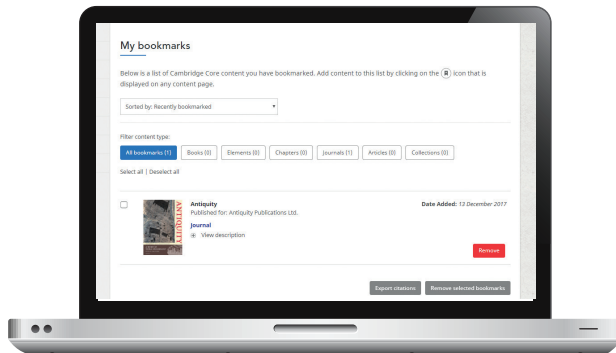
 Delete saved searches



Bookmarks

As a registered user, you can bookmark selected content, and save it for later, using the 'Actions for selected content' section on the bottom left-hand side of a search results page, and selecting **Save to my Bookmarks**.

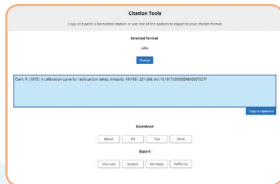
- You can also bookmark using the  icon on any journal or article.
- You can view all your saved bookmarks in the 'My bookmarks' area of your account.
- On this page you have the option to sort by:
 - Title
 - Recently bookmarked
 - Publication date
- You can also filter by content type (e.g article or journal)
- Remove multiple bookmarks at a time by using the tickboxes and clicking **Remove selected** bookmarks.



Registered users: Bookmarks

Exporting citations

- From the 'My Bookmarks' area of your account, you can also export citations for multiple bookmarked items.
- Select the bookmark[s] you wish to download citations for and click **Export citations**, which is located next to the **Remove selected bookmarks** button.
- After clicking the 'Export citations' button on the left the below window will appear:



- Click **Export**
- You can then choose the citation format, the file type or citation manager tool for your download.

Do you want to receive alerts for your journals of choice?

- 1 Navigate to the page of the journal you are interested in and select the bell icon on top right of the page
- 2 If you are not logged in you will be prompted to do so
- 3 The alert will now be added to your preference settings and you will receive table of contents email alert as soon as issues are published as well as email alerts listing all newly published articles.
- 4 If you want to update your preferences, go to 'my alerts' in your account or to [cambridge.org/core/my-core/personal/alerts](https://www.cambridge.org/core/my-core/personal/alerts) where you can change the frequency and remove alerts.

Also of interest

Altmetric attention score

Altmetric tracks the social impact of an article through sharing, comments and mentions.



The different colours on the **Altmetric badge** identify the sources of attention, such as news outlets, twitter, or blog posts. Click on the badge to find out more information (please note, a badge will only appear if it has a score of one or above). You can also view usage of an article in the metrics tab on the content landing page

Title match

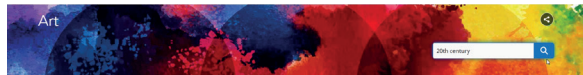
If the title of a journal or article is an exact match of your search term, this piece of content will appear at the top of your search results.

US/UK search terms

Cambridge Core is designed to allow to cross searching between US and UK terms, recognising both spelling variations and searching for content with either version.

Search within

Located in the banner at the top of each page, contextual search bars allow users to easily 'search within' any journal, series or subject area.



A site-wide search bar can be found in the top-right corner of every page.

Access to Authorhub – Are you a Cambridge Author?

You may be interested in viewing resources for Authors here including guides to social media and how to promote your article
[cambridge.org/authorhub](https://www.cambridge.org/authorhub)

Contact us:

For further information please visit our FAQs page,
cambridge.org/core/help/FAQs

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